



Gathering Information

RESEARCH PROJECT #1

Search Strategy Report

INSTRUCTIONS FOR 7-STEP SEARCH STRATEGY REPORT

HEADING

In the top left corner, type your name on the first line.

Single space, then type: Gathering Information.

Single space, then type: Synthesis – 7-Step Search Strategy Report.

TITLE

Double space. Type the name of your topic, center it on the page.

BODY

Retrace the steps of the 7-Step Search Strategy. Write a report that details what you found at each step along the way. Be very specific – kind of like an extended bibliography. Be sure to identify the book, magazine, database, etc. where the information was located. Include the titles of articles, names of authors, dates and volume numbers when appropriate. Include what information was located. For formal interviews, be sure to identify 1) the name of the source; 2) the source's title; 3) where the source works and/or why he/she is credible to comment on your topic; 4) the means by which you conducted the interview (face-to-face, phone, e-mail); 5) whether or not you were successful in getting the interview; and 6) if you were successful in getting the interview, list the questions and answers. Remember you have to make a minimum of five attempts (one for each category) and be successful in obtaining at least two interviews.

The report is double spaced. It should run approximately 8 - 12 pages in length.